

THE EVERETT CHORALE HANDBOOK



2017/2018 SEASON

The Everett Chorale Handbook

The Everett Chorale Association

P.O. Box 485

Everett, WA 98206-0485

Lee Mathews, Music Director, 425-789-1162

Kim Croft, Accompanist

Welcome to the Everett Chorale's 2017/2018 Season!

The Everett Chorale handbook contains a wealth of information about the operation of the Chorale and your participation in this outstanding organization. If you have additional questions, please ask your section leader or any member of the Chorale board.

CHORALE MEMBERSHIP:

Membership in the Everett Chorale is open to all interested singers with previous choral experience. Enrollment is limited to 80 voices based on balance between the sections and individual voices. Section placement is guided by a simple audition by the director. The audition is a non-threatening 10-minute procedure to give the director some idea of the vocal quality and capability of individual singers. The audition and enrollment routine is as follows:

Enrollment:

- The Everett Chorale is affiliated with Everett Community College and is part of their Corporate and Continuing Education Program. Information can be found in the Everett Community College Continuing Education catalog. You can register online at www.everettcc.edu/ccec or call 425-267-0150.

Auditions:

- If you are new and pre-registered call the director, Lee Mathews, at 425-789-1162 to make an appointment. In many cases, auditions are held on the first evening of the quarter. Audition times are also announced during the first rehearsal of each quarter for those who have not yet auditioned.

- Please appear on time for your audition. Do not bring any prepared music. You

will be asked to sing a familiar song chosen by the director, to sing a harmony part while the director plays the melody, and to vocalize through your entire range. Having any difficulty with this does not necessarily mean you are disqualified but does give the director important information about the singer's ability to be successful as a Chorale member.

Costs:

An activity fee of \$75.00 is paid to Everett Community College each quarter; this fee includes a \$5.00 administrative fee for EvCC and the balance helps to cover the costs of music, postage, printing, etc. A college registration form (available online at www.everettcc.edu/ccec) must be completed and the activity fee paid no later than the first rehearsal of each quarter. Once online registration has closed, you may register at the chorale with a check or credit card and pick up your packet of music. If this presents a financial hardship, please discuss the availability of financial assistance with your section leader or a member of the Chorale board. Other costs include uniform black performance dresses for women and black tuxedos for men – and black folders for the music.

REHEARSALS:

Rehearsals for the 2017/2018 season will take place at Our Savior's Lutheran Church, at 215 Mukilteo Blvd. in Everett on Monday evenings from 7:00 to 9:30 PM, and include a 10 minute break. Please be seated and ready to sing promptly at 7:00 PM. Sectional rehearsals will be incorporated into the regular Monday evening rehearsal as needed. Singers are asked to comply with the director's seating arrangement and to return to the same seats on subsequent rehearsals.

Attendance:

Attendance at rehearsals is of the utmost importance for quality performances. Please notify your section leader in advance if you will be absent. If more than **three** rehearsals are missed in the quarter, the singer may be excused from the performance, dependent on circumstances and at the discretion of the director. The attendance records will be maintained and monitored by the Everett Chorale Section Leaders in conjunction with the Chorale Director.

Rehearsal Etiquette:

Maximum enjoyment of Chorale participation can be realized by all if members give their full attention to the director, refrain from chit-chat with neighbors or humming along while other sections are being rehearsed, and listening carefully to all instructions. Members want to have fun singing together and want a smooth flow during the rehearsal and steady progress in mastering their music.

REHEARSAL TIMES:

Rehearsal Time: Mon. / Fri. 7–9:30 PM at Our Savior’s Lutheran Church, 215 Mukilteo Blvd. in Everett.

FALL QUARTER	WINTER QUARTER	SPRING QUARTER
Monday, Sept 11, 2017	Monday, Jan 8, 2018	Monday, Apr 9, 2018
Monday, Sept 18	Monday, Jan 15*	Monday, Apr 16
Monday, Sept 25	Monday, Jan 22	Monday, Apr 23
Monday, Oct 2	Monday, Jan. 29	Monday, Apr 30
Monday, Oct 9	Monday, Feb 5	Monday, May 7
Monday, Oct 16	Monday, Feb 12*	Monday, May 14
Monday, Oct 23	Monday, Feb 19	Monday, May 21
Monday, Oct 30	Monday, Feb 26	Monday, May 28*
Monday, Nov 6	Monday, Mar 5	Monday, June 4
Monday, Nov 13	Monday, Mar 12	Friday, June 8
Monday, Nov 20	Monday, Mar 19	
Monday, Nov 27	Monday, Mar 26	
Friday, Dec 1	Monday, Apr 2	
	Friday, Apr 6	

*Rehearsals are held on Monday evening holidays.

PERFORMANCES:

Sat, Dec 2-EPAC 7pm	Sun, Apr 8 – EPAC 3pm	Sun, June 10- EPAC 3pm
Sun, Dec 3-EPAC3pm		

MUSIC:

The music, selected by the director, is the property of the Everett Chorale Association.

- Music packets are available at the first rehearsal. Present your proof of registration to the music librarian before you receive your packet. No proof, no packet. If you are not registered by the 3rd rehearsal, you may be asked to excuse yourself until you have completed and shown proof of registration.
- A pencil may be used to mark the music but all marks should be erased before returning the music. **Please DO NOT use a highlighter or ink or punch holes in the music.**
- A black folder is required to hold your music during performances and should be in concert order. You can find folders on-line from many vendors - a few to check out are: [Chandler Music On-Line](#), [Musician's Friend](#), [MusicFolder.com](#)
- A procedure for returning the music will be designated at the performance site. If a singer must drop out of the Chorale and is unable to attend the final performance, the singer must return their music to the music librarian, their Chorale section leader or another Chorale member, or mail it to the Chorale at the address listed above (pg 1). Members will be billed the amount of \$50 for failure to return any music.

DRESS CODE:

Sopranos/Altos:

A black Georgette dress with Amadeus jacket, black pantyhose and black closed toe shoes are required. The cost of the dress and jacket is approximately \$110. An order form is linked below for use in ordering the dress. Knee high stockings are not appropriate because of the slit in the back of the dress. Dresses are to be hemmed two inches off the floor with performance shoes on. Recommended jewelry is a single strand pearl necklace and pearl earrings with no sparkle and no longer than one inch. All women may be required to purchase a special colored scarf during the season at an approximate cost of \$3.00. If singers are unable to afford the cost of the dress please speak with the dress coordinator concerning this issue. She will be able to assist with individual payment arrangements through the Everett Chorale Association, depending on specific circumstances.

[**DRESS ORDER FORM.PDF**](#)

Tenors/Basses:

Black tuxedos with white shirt, black socks, and black shoes are required. If unable to afford the required performance attire, please speak to your section leader concerning your situation. He can also assist in locating affordable places to purchase formal wear. All men may be required to purchase a special matching bow tie and cummerbund set at the approximate cost of \$15.00. Please call ahead of time to be sure the tie and cummerbund are in stock.

MATCHING BOW TIE AND CUMMERBUND PURCHASE INFORMATION:

The Tux Shop
18500 33rd Ave West
Lynnwood (425) 712-8317 or

The Tux Shop
1355 State Street
Marysville (360) 653-2322

Both men and women should refrain from wearing perfume, after-shave lotion, or hair sprays, which can trigger serious breathing problems in susceptible members.

Members may be asked not to perform if the above dress codes standards are not met.

SOLOISTS AND INSTRUMENTALISTS:

The director determines the nature and composition of the programs. Soloists may be selected from within or outside the Chorale membership and auditions for solo parts will be announced in advance by the director. The Choral Arts Orchestra, made up of prominent local instrumentalists, accompanies many of the major works sung by the Chorale. Other soloists and music groups may be invited by the director to participate in our programs.

STAGE ETIQUETTE:

- The Chorale often performs on risers and will be in no way liable for injuries or death of a singer on the riser, nor getting on or off the risers. A singer will notify the conductor of any reason they cannot be on a riser and accommodations will be provided.
- When entering or leaving the stage, performers should carry their black folders with their music in their left hand. Music should remain at their left side until the director cues it is to be raised.
- When the orchestra or soloists are performing alone, do not follow along in

the score unless directed to do so. Instead turn pages to the next choral entrance and be prepared to sing on cue by the director. Skipping to the next vocal section is greatly assisted by paper clipping pages together.

- Singers should maintain eye contact with the conductor during performance and avoid letting their attention wander into the audience while performing. Singers should never chew gum on stage. Food, drink and cellphones are not allowed.
- When entering EPAC for final rehearsals and performances, singers should come through the rear loading dock door and down the hall to the Anderson room, not through the main lobby entrance.
- Singers should refrain from going into the EPAC lobby before performances and during intermission.

SECTION LEADERS:

Heather Burke	Soprano Section Leader
Amy Nansel	Alto Section Leader
Eldon Bond	Tenor Section Leader
Wayne Kuehl	Bass Section Leader

SECTION LEADER RESPONSIBILITIES:

- Introduce, welcome, and integrate new singers into the section.
- Take rehearsal and performance attendance and, in conjunction with the Chorale Director, address any attendance issues.
- Give musical suggestions to section singers under the guidance of the director.
- Be willing to address rehearsal etiquette with section members.
- Serve as liaison between the singer, the board section liaison, and the director.
- Attend to dress code concerns.
- Provide an accurate, alphabetized list of section members for the concert program.
- Insure that your section is performance-ready to enter the performance stage.
- Coordinate the after-performance reception with your members.
- Assist the music librarian to collect music from section members at the completion of a concert as needed.
- Serve on a telephone/email tree for emergency communications.

EVERETT CHORALE ASSOCIATION BOARD:

The Board is composed of singers and volunteers who are vitally interested in the success of the Chorale. Their task is to ensure the smooth operation of the business and organizational aspects of the Chorale, including budgeting and financial support, marketing, correspondence, policies, and providing as much assistance as possible to the director. The Board meets the second Tuesday of the month (except for December, July and August) at 7:00 PM at Our Savior's Lutheran Church. Meetings are open to all Chorale members.

THE EVERETT CHORALE BOARD FOR 2017/2018 IS:

Lee Mathews, Director, ex-officio member

David Carman, President

Shauna Croft

Peggie Thompson, Vice President

Tricia Lillibridge

Judith Bernier, Secretary

Diana Lawrence

Mary Lamb, Treasurer

Gail Miller

Heather Burke

Patty Chatterton, Librarian

Amy Nansel

Anne Dubert-Kelly, Gala Chair

Charles Mintkin

John Unckles

Board Meetings: 2nd Tuesday of each month at 7:00 PM – Place TBA

Tuesday, Sept 12	Tuesday, Jan 9	Tuesday, Apr 10
Tuesday, Oct 10	Tuesday, Feb 13	Tuesday, May 8
Tuesday, Nov 14	Tuesday, Mar 13	Tuesday, Jun 12

TICKET INFORMATION:

Please refer to the [Ticket Link](#) for [order forms for our season](#). For concerts outside the regular season check the [Special Performances](#) page. For special **Ensemble Sing-Out Performance** information, check calendar listings.