



The Everett Chorale Association

P. O. BOX 485

Everett, WA 98206

JOB DESCRIPTION

POSITION: Artistic Director/Conductor – The Everett Chorale

OVERVIEW:

The Everett Chorale has been providing quality choral music performances in Snohomish County for the past 52 years. The choir was originally formed as an academic program of Everett Community College. In the fall of 1993, the Chorale became an official not-for-profit organization with a formal Board of Directors. Although the Chorale still has a strong working relationship with ECC, the program is no longer offered for college credit. This outstanding organization has participated in numerous choral festivals in the United States, China and Europe and appeared in concert at Benaroya Hall, St. James Cathedral, St. Mark's Cathedral in Seattle along with a long list of performances at regional events such as Sea Fair, the Evergreen State Fair, the Argosy Christmas Ship, the Greater Seattle Choral Consortium Choral Festival and Leavenworth Christmas Lights Festival along with a wide variety of programs for local service groups, senior community centers, retirement communities, church groups and public school music programs.

POSITION:

The Everett Chorale Artistic Director/Conductor (ADC) will lead weekly music rehearsals (mid-September to early June) and prepare the choir for three subscription concerts (December, March/April & June) along with one major fund raising event and various smaller ensemble performances as deemed appropriate for outreach purposes. The ADC will be dedicated to making the participants experience a positive and educational one so that singers will develop and improve their musical skills and love for choral singing. The ADC works under and is responsible to the Everett Chorale Board of Directors and will strive to meet the mission statement of the Association.

RESPONSIBILITIES:

- * The ADC will formulate and execute the artistic policies of the organization with the approval of the Board of Directors.
- * The ADC will choose and prepare appropriate music for each performance with the approval of the Board of Directors. Programming content for each season with cost estimates for music purchase, orchestra personnel, equipment rental, and special guest artist honorariums will be presented yearly for Board approval.
- * The ADC will recommend for Board approval individuals who will serve as accompanists, assistant conductor, section leaders, section vocal leads and instrumentalists based upon approved budget guidelines.
- * The ADC leads weekly rehearsals with sectional rehearsals as deemed appropriate throughout the choir season. In addition, the ADC will hold auditions and/or voice placement interviews at the beginning of each concert cycle for new choir members.
- * The ADC will work closely with the Chorale Choral Librarian in securing printed choral music and instrumental accompaniment music within budget guidelines for the choir through purchase, rental or loan if the music is not already available in the Chorale library.



- * The ADC will work closely with the Board Marketing Committee to provide materials necessary in producing all printed materials such as programs, season brochures, postcards, poster/flyers and press releases which are deemed appropriate for the growth of the organization.
- * The ADC will assist with the organization and managing of Board approved festival participation and/or concert tours or trips.
- * The ADC will work closely with the Board Executive Committee and Treasurer to ensure that the artistic activities of the Chorale are operating within the financial budget guidelines determined by the Board.
- * The ADC will work closely with the DC of the Snohomish County Youth Choir (a member organization of the Everett Chorale Association), providing performance opportunities with the Everett Chorale and supporting joint activities.
- * The ADC will attend monthly Chorale Board meetings and be available as a resource to the Board and the various committees that work together in promoting the financial and artistic success of the Association.
- * The ADC will demonstrate effective decision-making concerning organizational goals that will provide a positive rehearsal and performance environment for singers and an exciting program for the audience members.

QUALIFICATIONS:

- * Bachelor's degree in music, music education or choral conducting required. An advanced degree in music is desirable.
- * A minimum of five years of successful choral conducting experience is preferred.
- * Strong vocal pedagogy and choral conducting skills.
- * Demonstrates good communication and interpersonal skills.

COMPENSATION:

- *The ADC will be engaged for a minimum commitment of one year as an independent contractor. After an annual review, renewal may be offered.
- *Compensation amount will depend on experience.

Send completed application form and cover letter with resume and references to:

Shauna Croft: Search Committee Chair: shaunacroft1@yahoo.com



Artistic Director/Conductor Selection Timeline

- **September:** Position is posted.
- **October 15:** Posting is closed.
- **October 16-October 31:** Selection committee reviews candidates' submissions and narrows to no more than six. Final candidates (up to six) will be screened by selection committee.
- **November 15:** Selection committee narrows group to 3 final candidates and ask them to prepare for a rehearsal in front of the chorale and submit recording or web site with recent performance.
- **January, 2018:** Individual interviews scheduled with finalists. Each finalist scheduled for one hour at separate scheduled rehearsals to introduce and rehearse a coming song new to the chorale.
- **February:** Selection committee will make a recommendation to the Board for the final candidate.
- **March:** Offer made to final candidate by the Board. New conductor begins attending monthly board meetings, and planning for the 2018/2019 season.
- **April:** announcement of new conductor made at April concert and 2018/2019 season announced.



Everett Chorale Mission Statement

The mission of the Everett Chorale is to perform a wide variety of quality choral music for the enrichment and enjoyment of the community while providing singers with opportunity to expand their musical knowledge and experience.

Everett Chorale Association Board

The Board is composed of singers and volunteers who are vitally interested in the success of the Chorale. Their task is to ensure the smooth operation of the business and organizational aspects of the Chorale, including budgeting and financial support, marketing, correspondence, policies, and providing as much assistance as possible to the director. The Board meets the second Tuesday of the month (except for December, July and August) at 7:00 PM at Our Savior's Lutheran Church. Meetings are open to all Chorale members.

THE EVERETT CHORALE BOARD FOR 2017/2018 IS:

David Carman, *President*
Peggie Thompson, *Vice President*
Judith Bernier, *Secretary*
Mary Lamb, *Treasurer*

Anne Dubert-Kelly, *Gala Chair*

John Unckles

Charles Mintken

Amy Nansel
Diana Lawrence
Gail Miller
Patty Chatterton, *Librarian*

Heather Burke

Patricia Lillibridge

Shauna Croft

Board meetings are the second Tuesday of each month at 7:00 pm at Our Savior's Lutheran Church, Everett, Washington.



EVERETT CHORALE
Presents

Songs & Stories from Broadway

June 4th at 3pm

Tickets Available At:
EPAC Box Office
2710 Wetmore Ave.
Everett, WA
425-257-8600

Or Online At:
www.EverettChorale.org

Dear Friends of the Everett Chorale:

The **Everett Chorale** is busy preparing their final concert of the 2016-17 season to be presented on **Sunday, June 4 at 3 PM** in the beautiful **Everett Performing Arts Center**. We have an exciting array of choral music planned for your enjoyment. Our June concert features **"Songs and Stories from Broadway"** highlighting Broadway shows that have a strong social message. We will begin with selections from Jerome Kern's **"Show Boat"**, considered to be the first American musical comedy. Next you'll hear selections from **"Oliver"**, the smash hit by Lionel Bart. The second half of our program includes selections from Jerry Bock's **"Fiddler on the Roof"** and Leonard Bernstein's **"West Side Story"**. The stories of these wonderful musicals will be narrated by storyteller **Joel Mattson**, enhancing your listening enjoyment of the entire program.



Our Broadway favorites concert also includes songs by Rodgers and Hammerstein, Cole Porter and Irving Berlin. These fabulous melodies should keep you humming all summer long. So please mark your calendar now and plan to join us on **June 4 at 3 PM at EPAC** for **"Songs and Stories from Broadway"**. See the reverse side of this card for all the ticket details. This is a perfect way to recall and celebrate one of America's most treasured artistic creations, the Broadway Musical Comedy.

See you at the concert!

Lee Mathews/Artistic Director - Conductor



**Everett Cultural
Arts Commission**


EVERETT
COMMUNITY COLLEGE
2000 Tower Street • Everett • Washington • 98201-1390

The Everett Chorale

Lee Mathews, Artistic Director / Conductor

Presents

A SEASON OF FAVORITES

2017-18 Season



*Join our community's
celebrated chorus for their
51st season*

**SEASON TICKETS AVAILABLE
NOW**



This season honors Artistic Director and Conductor, Lee Mathews, for 25 years of dedicated leadership of the Everett Chorale. Lee will be retiring at the end of the 2017-18 season.



Happy Holidays

Songs of Christmas

Saturday, Dec. 2, 2017 at 7:00 pm
 Sunday, Dec. 3, 2017 at 3:00 pm
 "Fantasia on Christmas Carols"
 By Vaughn Williams

Ryan Bede—Soloist

You'll Never Walk Alone

Songs of Inspiration

Sunday, April 8, 2018

"Requiem" by John Rutter

Linda Tsatsanis—Soloist



What a Wonderful World

Songs of Peace & Harmony

Sunday

June 10, 2018

"Spirit of Freedom"

Arr by Ed Lojeski

Brass Reflections
 Ensemble



TICKET SUBSCRIPTIONS

EVERETT CHORALE ORDER FORM 2017-18

Name _____

Street/PO Box _____

City _____ State _____ ZIP _____

Phone number _____

Email _____

SAVE 20% ON SEASON SUBSCRIPTION

Single Price Tickets: Adult—\$20

Student/Seniors/Military—\$17

Season Subscriptions: Adult _____ @ \$48 \$ _____

Student/Seniors/Military _____ @ \$40 \$ _____

Mark number of tickets for each date below

Sat., Dec. 2, 7 pm _____ Sun., Apr. 8, 3 pm _____

Sun., Dec. 3, 3 pm _____ Sun. June 10, 3 pm _____

Adult tickets \$ _____

Senior/Student/Military \$ _____

Handling Charge \$5

Total Due \$ _____

For ticket information call 425-257-8600 or 1-888-257-3722.

Tickets may be purchased at Everett Performing Arts Center
 2710 Wetmore Ave., Everett, WA 98201

Groups of 10 or more receive a \$2/ticket discount.

[] Check enclosed payable to Everett Performing Arts Center

[] Charge to ___VISA ___MASTERCHARGE

Account Number _____ Exp Date _____

Signature _____

Or online at www.everettchorale.org/buy_tickets.php