

THE EVERETT CHORALE HANDBOOK

The Everett Chorale Association
PO Box 485, Everett, WA 98206-0485

Heather MacLaughlin-Garbes, Artistic Director, 425-985-2606
Kim Croft, Accompanist, 425-345-1451

Chorale website: www.everettchorale.org

Welcome to the 2021-2022 Season!

The Everett Chorale Handbook contains a wealth of information about the operation of the Chorale and your participation in this outstanding organization. If you have additional questions, please ask your Section Leader or any member of the Chorale board.

CHORALE MEMBERSHIP:

Membership in the Everett Chorale is open to all interested singers who can commit to the terms of membership and the effort required to keep pace with the musical progress of the ensemble. At times, enrollment may be limited based on balance between the sections and individual voices. All singers will have an initial and possibly subsequent voice assessments with the director to further guide their successful participation. The assessment is a non-threatening 8-10-minute process to give the director some idea of the vocal qualities and capabilities of individual singers. The enrollment and audition routine is as follows:

Enrollment/Membership:

The Everett Chorale is affiliated with Everett Community College and is part of their Corporate and Continuing Education Program. Information can be found in the Everett Community College Continuing Education catalog. You can register online at www.everettcc.edu/ccec or call 425-267-0150. See Costs below.

A membership form must also be completed on line <https://forms.gle/55UBayjMPqv4EUft5> prior to or at the time of registration to provide needed information to the artistic director, section leaders and music librarian.

AUDITIONS/ASSESSMENTS:

If you are new and pre-registered, email or call the director, Heather MacLaughlin-Garbes, heather@garbes.net / 425-985-2606 to make an appointment. In many cases auditions are held around the opening events and rehearsals of the quarter. Assessment times are also announced during the first rehearsal of each quarter for those who have not yet auditioned.

Please appear on time for your assessment. Do not bring any prepared music. The director will vocalize you to assess range, color, and other vocal elements, then lead you through a short segment of sight-reading, rhythm, and pitch recall assessments. Having any difficulty with these components does not necessarily mean you may

not join the Chorale but does give the director important information about the singer's ability to be successful as a Chorale member and may lead to specific guidance and advice for areas that require attention.

COSTS:

An activity fee of \$75.00 is paid to Everett Community College each quarter. This fee includes a \$5.00 administrative fee for EvCC and the balance helps to cover the operational costs of the organization. A college registration form (available online at www.everettcc.edu/ccec) must be completed and the activity fee paid no later than the first rehearsal of each quarter. **Proof of registration is required to pick up your packet of music.** Once online registration has closed (usually by the 2nd week of rehearsal) you may register with the Chorale payable by check or credit card. If this presents a financial hardship, please discuss the availability of financial assistance with your section leader or a member of the Chorale board. Other costs include the purchase of new music (TBD each quarter), uniform black performance dresses or a tank top and palazzo pants for women, black tuxedos for men and black folders for music.

REHEARSALS:

Rehearsals for the 2021-2022 Fall Quarter will take place at Our Savior's Lutheran Church at 215 Mukilteo Blvd. in Everett on Monday evenings from 7:00 PM to 9:30 PM, interspersed with a 10-minute break. Please be seated and ready to sing promptly at 7:00 PM.

Sectional rehearsals will be incorporated into the regular Monday evening rehearsal as needed. At times when the director dictates a seated arrangement, singers are asked to comply and to return to the same seats on subsequent rehearsals. Occasional small group work might take place 15 minutes before or after rehearsal. **Please refer to the Re-Opening Plan for ECA Fall, 2021 for masking and social distancing to prevent Covid 19.**

ATTENDANCE:

Attendance at rehearsals is of the utmost importance for quality performances. Please notify your section leader in advance if you will be absent and at the beginning of the quarter if you have a conflict with the dress rehearsal or concert call time. If more than **three** rehearsals are missed in the quarter or if the singer has a conflict with the dress rehearsal or a concert call time, the singer, section leader, and director will confer, and the singer may be asked to excuse themselves from the performance, dependent on circumstances and at the discretion of the director. The attendance records will be maintained and monitored by the Everett Chorale Section Leaders in conjunction with the Chorale Director.

REHEARSAL ETIQUETTE:

Maximum enjoyment of Chorale participation can be realized by all if members give their full attention to the director and the music, refrain from chit-chat with neighbors and listening carefully to all instructions. Have pencils out and marking music appropriately is expected as is use of rehearsal recordings or other practice, enough to retain progress made in rehearsals and address specifically challenging passages. Members all want

to have fun singing together and wish to experience a smooth flow during the rehearsal and steady progress in mastering their music.

REHEARSAL TIMES:

Regular weekly rehearsal Times are Monday evenings from 7:00 – 9:30 PM at Our Saviors Lutheran Church, 215 Mukilteo Blvd, in Everett.

FALL QUARTER	WINTER QUARTER	SPRING QUARTER
Monday, Sept 13	Monday, Jan 10 (sectionals)	Monday, March 28
Monday, Sept 20	Monday, Jan 17*	Monday, Apr 4
Monday, Sept 27	Monday, Jan 24	Monday, Apr 11
Monday, Oct 4	Monday, Jan 31	Monday, Apr 18
Monday, Oct 11*	Monday, Feb 7	Monday, Apr 25
Monday, Oct 18	Monday, Feb 14*	Monday, May 2
Monday, Oct 25	Monday, Feb 21	Monday, May 9
Monday, Nov 1	Monday, Feb 28	Monday, May 16
Monday, November 8	Monday, Mar 7	Monday, May 23
Monday, Nov 15*	Monday, Mar 14	Monday, May 30*
Monday, Nov 22	Monday, Mar 21	Monday, June 6
Monday, Nov 29		
Monday, Dec 6		

*Rehearsals are held on Monday evening holidays.

DRESS REHEARSALS, PERFORMANCES, AND PUBLIC EVENTS:

Our December dress rehearsal and concert will take place at Our Saviors Lutheran Church, 215 Mukilteo Blvd. in Everett. Our April and June dress rehearsals and performances take place at the Everett Performing Arts Center (EPAC), 2710 Wetmore Ave, Everett. Dress final rehearsal times may be extended as needed and call times for arrival before concerts will be announced.

CONCERT #1 –

Dress Rehearsal – Friday, December 10th, 7:00 – 9:30 PM

Concert – Saturday, December 11, 7:00 PM, Sunday, December 12, 3:00 PM Performance. Call times TBD.

SEATTLE SINGS FESTIVAL –

March 24, 25 and 26

Details will be announced at a later date

CONCERT #2 –

Dress Rehearsal – Saturday, March 26, 7:00 – 9:30 PM

Concert – Sunday, March 27, Call time 1:30 PM, 3:00 PM Performance

CONCERT #3 –

Dress Rehearsal – Saturday, June 11, 7:00 – 9:30 PM

Concert – Sunday, June 12, Call time 1:30 PM, 3:00 PM Performance

MUSIC:

Singers will purchase new music each quarter at a cost determined by the number of new pieces for that quarter. Pieces that are part of the music library will be returned after each performance as they are the property of the Everett Chorale Association.

Music packets are available at the first rehearsal. Present your Proof of Registration to the music librarian and be prepared to pay for your music by check, cash or credit card (this can be included in your registration fee if you are registering directly with the Everett Chorale) in order to receive a packet. Music on loan from the music library will be returned after each performance. Those pieces will be stamped and numbered so you will know which music is on loan. Without proof of registration, a packet may be lent to you for that rehearsal but must be returned at the end of the evening. If you are not registered by the 3rd rehearsal, you may be asked to excuse yourself until you have completed and shown proof of registration.

For **loaned** music, pencil may be used to mark the music but all marks, if possible, should be erased before returning the music. Please **DO NOT use a highlighter or ink or punch holes in the music.**

A black folder is required to hold music during performance and should be in program order. You can find folders on-line from many vendors. A few to check out are: [Chandler Music On-Line](#), [Musician's Friend](#), [MusicFolder.com](#)

A procedure for returning **loaned** music will be designated at the performance site and those pieces must be returned at the conclusion of the performance or whenever a member leaves the Chorale. In the event that a singer must drop out of the Chorale prior to the performance, the singer must return **loaned** music to their Chorale Section Leader or to another Chorale member or by mailing it to the Chorale mailing address listed on page 1.

DRESS CODE:

To maintain a professional standard, we have chosen to present a uniform appearance at all performances.

Members of the Chorale are requested not to wear anything scented, in consideration of their fellow singers, at rehearsals and at concerts. This includes perfume, after-shave, deodorant, hand lotion and hair spray: please choose unscented products.

Tenors and Basses:

Black tuxedo with white shirt, black bow tie and cummerbund, black socks and shoes; the usual wear for the December concert(s) includes a red bow tie with matching cummerbund. It is usually possible to purchase an inexpensive used tuxedo at formalwear shops or thrift shops. Women who sing tenor have the option of wearing either a tuxedo or the outfits described below at Sopranos and Altos. If you cannot afford the performance tuxedo, please speak with your section leader. He can assist you in locating the required formalwear.

Sopranos and Altos:

Women's performance wear will be purchased from Stage Accents. The cost including shipping is \$115-117. If you are in a position where you cannot afford to pay the full amount right away for your performance wear, please speak with the wardrobe coordinator. She will assist you in working out a payment arrangement. **Please allow ample time** (4-6 weeks) for delivery, as garments are made after order is received.

Your garment will probably need to be shortened. Garments must be hemmed to 2" off the floor when wearing performance shoes, neatly sewn and pressed. Please consult the wardrobe coordinator if you are unable to do a neat hemming job.

You may choose either the Georgette dress option or the Glory tank top and palazzo pant option. The Amadeus jacket will be worn with either option. These garments are washable. Close-toed shoes are required. Black pantyhose/tights are required with the dress because of the back slit; knee-high black hose OK with the palazzo pants. A single strand pearl necklace will be worn. Pearl earrings with no sparkle and no longer than one inch are optional.

When you choose to no longer sing with us and if you choose to offer your dress for resale, please talk with the wardrobe coordinator. She will take down the details of your size, etc. and make the garment available to a singer who wishes to purchase it. Resale price is usually \$50.

Wardrobe coordinator contact information:

Sharon Lawrence - sweetsara@blarg.net

Ordering your Everett Chorale concert dress

The concert dress is available from Stage Accents in New Jersey. You may order online at www.stageaccents.com or you may phone your order in at 1-800-631-1611. Be sure to tell them you are a member of the Everett Chorale in Everett, Washington, Account #098203.

DRESS OPTION	SIZE CHART	STYLE#	PRICE
Amadeus jacket	A	8718	\$ 38.00
Georgette dress	C	8650	\$ 62.00
Shipping and handling			\$ 15.00
TOTAL			\$ 115.00

PANT OPTION	SIZE CHART	STYLE#	PRICE
Amadeus jacket	A	8718	\$ 38.00
Glory tank	A	4626	\$ 28.00
Glory palazzos	A	4629	\$ 36.00
Shipping and handling			\$ 15.00
TOTAL			\$ 117.00

SIZING INFORMATION

Please determine your size by taking measurements with the tape held snug but not tight, over a tee-shirt or your undergarments. Have these numbers available when you place your order.

Bust _____ Waist _____ Hips _____

Garments are cut long and will probably need to be hemmed after you receive them;
please allow time to hem your dress/pants.

SIZE CHARTS Use Chart C to order the Georgette dress.

Formal Dresses and Separates

CHART C	Order Size	2	4	6	8	10	12	14	16	18	20	22	24	1X	2X	3X
	Bust	28	30	32	34	36	38	40	42	44	46	48	50	52	54	56
	Waist	25	26	27	28	30	32	34	37	39	41	44	46	48	50	52
	Hips	35	36	37	40	42	44	46	48	50	52	54	56	58	60	62
	Skirt Lth	45	46		47		47		47		47		47		47	

Items come with standard lengths as listed and accommodate most members and will require hemming. Tails are available with an additional 3" length for \$15. Size will fit only up to 1" over chart measurements. Please allow 4-6 weeks production time.

Use Chart A (below) to order the Amadeus jacket, Glory tank top and Glory palazzo pants.

Ladies' Formal Separates

CHART A	Order Size	XS	S	M	L	XL	2X	3X	4X
	Bust	28-30	32-34	36-38	40-42	44-46	48-50	52-54	56-58
	Waist	22-24	25-27	29-31	33-35	37-39	41-45	46-48	49-52
	Hips	30-32	34-36	38-40	42-44	46-48	50-52	54-56	58-60

SOLOISTS AND INSTRUMENTALISTS:

The director determines the nature and composition of the programs. Soloists may be selected from within or outside the Chorale membership and auditions for solo parts will be announced in advance by the director. The Choral Arts Orchestra and other chamber groups made up of prominent local instrumentalists have accompanied many of the major works sung by the Chorale. Other soloists and music groups may be invited by the director to participate in our program.

STAGE ETIQUETTE:

The Chorale often performs on risers and will be in no way liable for injuries or death of a singer on or off the risers. A singer will notify the conductor of any reason they cannot be on a riser or cannot stand for the length of a performance and accommodations will be provided.

When entering or leaving the stage, performers should carry their black folders with their music in their left hand. Music should remain at their left side until the director cues it to be raised.

When the orchestra or soloists are performing alone, do not follow along in the score unless directed to do so. Instead, turn pages to the next choral entrance and be prepared to sing on cue by the director.

Skipping to the next vocal section is greatly assisted by paper clipping pages together.

Singers should maintain eye contact with the director during performance. Singers should never chew gum on stage. Food, drink and cellphones are not allowed.

When entering EPAC for final rehearsals and performances, singers should enter through the rear loading dock and down the hall to the Anderson room, not through the main lobby entrance.

Singers should refrain from going into the EPAC lobby before performances and during intermission.

SECTION LEADERS:

Cheryl Grohn	Soprano Section Leader		
Shauna Croft	Alto Section Leader (temporary)	425-737-2623	shaunacroft1@yahoo.com
Wayne Kuehl	Tenor Section Leader	425-379-0581	waynekuehl@comcast.net
Wayne Kuehl	Bass Section Leader	425-379-0581	waynekuehl@comcast.net

SECTION LEADER RESPOSIBILITIES:

1. Introduce, welcome and integrate new singers into the section.
2. Take rehearsal and performance attendance and, in conjunction with the director, address any attendance issues.
3. Give musical suggestions to section singers under guidance of the director.
4. Be willing to address rehearsal etiquette with section members.
5. Serve as liaison between the singer and the director.
6. Attend to dress code concerns.
7. Provide accurate, alphabetized list of section members for the concert program.
8. Ensure that section is performance-ready to enter the performance stage.
9. Coordinate the after-performance reception with your members.
10. Assist the music librarian to collect music from section members at the completion of a concert as needed.
11. Serve on a telephone/email tree for emergency communication.

EVERETT CHORALE ASSOCIATION BOARD:

The Board is composed of volunteers who are vitally interested in the success of the Chorale. Their task is to ensure the smooth operation of the business and organizational aspects of the Chorale, including budgeting and financial support, marketing, correspondence, policies and providing as much assistance as possible to the director. The Board meets the second Tuesday of the month (except for December, July and August) at 7:00 PM at Our Savior’s Lutheran Church at 215 Mukilteo Blvd. Meetings are open to all Chorale members.

THE EVERETT CHORALE BOARD FOR 2021-22 IS:

Shauna	Croft	President
Peggie	Thompson	Vice President
Mary	Lamb	Treasurer
Judith	Bernier	Secretary
Laurie	Banks-Montminy	
Patty	Chatterton	
Cheryl	Grohn	
Wayne	Kuehl	
Gail	Miller	
Eric	Wallace	
Steffi	Wehner	
Heather	MacLaughlin-Garbes	Artistic Director and Ex-officio member

Board Meetings: 2nd Tuesday of each month at 7:00 PM via Zoom. The board president will provide a link for board members to access the meetings, usually the day before the board meeting.

Tuesday, Sept 14	Tuesday, Jan 11	Tuesday, Apr 12
Tuesday, Oct 12	Tuesday, Feb 8	Tuesday, May 10
Tuesday, Nov 9	Tuesday, Mar 8	Tuesday, Jun 14

TICKET INFORMATION:

Please refer to the [Ticket Link](#) for [order forms for our season](#). For concerts outside the regular season check the [Special Performances](#) page. For special **Ensemble Sing-Out Performance** information, information will be given through the Chorale’s email bulletin and announced on our website and through social media.